As stated in the Production Handbook under the “Safety & Violations” section, SFTV has a twelve-hour maximum work day rule.

- the work day starts at call time (if the location is outside the 30-mile zone*, then travel time to and from the location is considered work time)

- the work day ends when all the equipment has been loaded or stored and the cast and crew leave to go home (see travel time above)

-a maximum of one hour of meal time is the only time that is deducted from the work day. Most productions choose to break for ½ hour meal. In other words, if you break for a ½ hour, your work day can be a total of 12 ½ elapsed hours.

- Whether your crew is lighting, shooting, scouting or just hanging out waiting for the perfect light, this is all considered time.

- building long “breaks” into your schedule does not grant you permission to extend your shooting hours beyond 12 (i.e. no “split days”).

- every student has the right to leave and is not obligated to work beyond the elapsed 12 ½ hours

- to report work hour concerns or any other safety issues, please call the SFTV Safety Hotline at 310-258-2686 or email sftvsafetyhotline@lmu.edu

*The LMU 30-mile radius is used to determine driving distances for crew members. The center of the studio zone is University Hall.